

- Some staff have expressed problems with years of service pins breaking. They should be told to send the broken pins back to UU and they will be returned to the manufacturer for replacement.
  - UU indicated that a tip to share with staff for better availability of an item is to order out of season. That is, order long sleeve shirts in the summer and short sleeve shirts in the fall.
3. **Duty Belt Options:** There have been wear and tear problems with the duty belts that are issued. Staff have indicated they would like an option of a leather duty belt. Captain Moser indicated that the standard initial issue duty belt would stay as it is. The Committee recommends that there be a leather duty belt option available for staff who want to order it as part of their uniform allowance.
4. **New Contract Schedule/Project Plan:**
- The current contract ends May 19, 2007. Request for Bids (RFB) notification goes out by February 23. There will be a pre-bid meeting held on March 9. RFB's will be opened on March 23.
  - A subcommittee will be formed to review and make recommendations on items that will be included in the contract bid package. This committee will consist of Kevin Moser, Cheryl Sams, Jim Dombrovski and Roger Person.
5. **Additional Discussion by Committee:**
- The Committee recommends that the department go to blue shirts for all officers. *No-Keep as is*
  - Officers who work truck gate, property, warehouse, etc. would like to be able to order the 100% cotton line of uniforms. *Need more info. Cost?*
  - A request to have black socks added to the items on contract for staff to order. *No*
  - Request to have \$25.00 per year added to the uniform allowance for the next four years. *No-just increased*
  - Suggestion was brought forward to have a patch on each sleeve and the flag patch on the front of the shirt. Also suggested having the badge patch brought back. *No-Keep same*
  - Suggestion of having one department patch for all facilities, instead of individual facility patches. *Warden discussion next week*
  - Flashlights were discussed. Each facility is responsible for providing flashlights for their security staff.
  - It is recommended that the DOC Uniform Committee be allowed to meet at least annually to discuss issues that arise throughout the year. *annual is fine.*

cc: Erik Skon  
 Facility Captains  
 Committee Members  
 Jerry Clay

*Thanks to all of you - excellent detail.*

*Erik Skon*